

Panipat Institute of Engineering and Technology

Approved by A.I.C.T.E. & affiliated to Kurukshetra University, Kurukshetra.
70th Milestone, G. T. Road, Samalkha, Panipat, 132103, Haryana

Ref. No: PIET/IQAC/Meeting & Circular /16

Date:28.07.2023

CIRCULAR

It is hereby notified that a meeting of the IQAC will be held on 12-08-2023 at 02:00 P.M. in the Admin Block, Conference Room (First Floor). The agenda of the meeting is enclosed for the first quarterly meeting during academic session 2023-24.

All members are requested to attend the meeting.



Director

CC:

Members IQAC/Deans/Registrar/HODs

Agenda of 16th IQAC meeting:

1. To confirm the minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on 15-05-2023.
2. To review the Action Taken report for the recommendations IQAC meeting held on 15-05-2023.
3. To discuss the strategy to promote research among students and faculty members.
4. To discuss and allocate the responsibilities for NAAC preparation.
5. To discuss and plan for the National Institutional Ranking Framework (NIRF) application.
6. To review the existing Leave Policy and give recommendations for the same.
7. To note that the MoU signed between Panipat Institute of Engineering & Technology and K R Mangalam University, Gurgaon for Research, Consultancy, FDPs/MDPs and Collaborative learning.
8. Any other matter with the permission of the Chair.

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Ref. No: PIET/IQAC/Meeting & Circular /16 (a)

Date:16.08.2023

Minutes of the Meeting

Venue: Conference Room

Date: 12-08-2023

Time: 02:00 P.M.

The following IQAC members were present at the meeting:

1. Prof. J.S. Saini- Chairperson
2. Dr. Manoj Arora-Admin Officer
3. Dr. S.C. Gupta-Admin Officer
4. Dr. Vinay Khatri-Faculty Member
5. Dr. Dinesh Chand Verma-Faculty Member
6. Dr. Sourabh Garg-Faculty Member
7. Dr. Sandeep Kumar-Faculty Member
8. Ms. Neha Bhatia-Faculty Member
9. Shri. Rakesh Tayal- Vice Chairman, VPET
10. Mr. Sandeep Gaur-Baroque Consulting Ltd.
11. Dr. Shakti Arora- Coordinator

The following IQAC members were not present at the meeting:

1. Mr. Maninder Singh Bawa- India Accelerator
2. Ms. Tiya- Student
3. Ms. Henna- Alumni

Agenda 1: Since no comments were received from any member, the minutes of the meeting of the IQAC held on 15-05-2023 were placed and approved.

Agenda 2: The committee reviewed and approved the action taken report for the recommendations of the IQAC meeting held on 15-05-2023.

Agenda 3: To discuss the strategy to promote research among students and faculty members. The committee asked Professor I/C R&D and the HoDs to motivate the students and faculty members for the same.

Agenda 4: To discuss and allocate the responsibilities for NAAC preparation.

After careful analysis of the NAAC accreditation result, it was decided that the Institute should apply for re-assessment. It was also decided that a committee shall be formed for the same.



Agenda 5: To discuss and plan to apply for the National Institutional Ranking Framework (NIRF).

The process for NIRF registration was outlined, and the committee reviewed the relevant criteria and requirements. A dedicated team will be assigned to compile and submit the necessary data. It was agreed that all documentation must be thoroughly prepared and verified before the submission deadline of January 31, 2024.

Agenda 6: To review the existing Leave Policy and give recommendations for the same.

The committee members thoroughly reviewed the existing Leave Policy and prepared a list of recommendations. It was decided that the recommendations will be forwarded to the higher authorities for final approval.

Agenda 8: To note that the MoU signed between Panipat Institute of Engineering & Technology and K R Mangalam University, Gurgaon for Research, Consultancy, FDPs/MDPs and Collaborative learning.

The committee congratulated the efforts of the teams and also asked the HoDs to plan activities under the MoU.

The meeting ended with a vote of thanks to the Chair.

CC:
Director/Members/IQAC/Deans/Registrar/HODs



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Action Taken Report

IQAC meeting held on 12.08.2023

Only those agenda items were taken up, where action was required.

Agenda 3: To discuss the strategy to promote research among students and faculty members.

The motivation sessions for the students and faculty members were taken by the HoDs and Professor I/C R&D respectively for the same.

Agenda 4: To discuss and allocate the responsibilities for NAAC preparation.

A core team has been formed and criteriawise responsibilities were assigned.

Agenda 5: To discuss and plan to apply for the National Institutional Ranking Framework (NIRF).

The designated team compiled and uploaded the desired data on the NIRF portal.

Agenda 5: To review the existing Leave Policy and give recommendations for the same.

The recommendations were forwarded to the Board of Governors's meeting and approved with slight modifications.

CC:

Director/Members/IQAC/Deans/Registrar/HODs

