

Panipat Institute of Engineering and Technology

Approved by A.I.C.T.E. & affiliated to Kurukshetra University, Kurukshetra.
70th Milestone, G. T. Road, Samalkha, Panipat, 132103, Haryana

Ref. No: PIET/IQAC/Meeting & Circular /11

Date:20.05.2022

CIRCULAR

It is hereby notified that a meeting of the IQAC will be held on 30-05-2022 at 02:00 P.M. in the Conference Room (First Floor), Admin Block. The agenda of the meeting is enclosed for the fourth quarterly meeting during the academic session 2021-22.

All members are requested to attend the meeting.



Director

CC:

Members IQAC/Deans/Registrar/HODs

Agenda of 11th IQAC meeting:

1. To confirm the minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on 18-02-2022.
2. To review the Action Taken report for the recommendations IQAC meeting held on 18-02-2022.
3. To review the activities of IDEA Lab.
4. To review the preparation for the upcoming NBA visit of the MBA and B.Tech. (IT) programs.
5. To discuss the preparation for the upcoming Conference on "Futuristic Computation Techniques: approaches, implementations and applications" on 18-11-2022 & 19-11-2022.
6. To plan the Orientation programs for the new students.
7. To review the Intellectual Property (IP) Awareness session organized by the Entrepreneurship Development Cell (EDC), PIET.
8. To note the expert sessions taken by faculty members from PIET at COER University, Roorkee.
9. Any other matter with the permission of the Chair.

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Ref. No: PIET/IQAC/Meeting & Circular /11(a)

Date:04.06.2022

Minutes of the Meeting

Venue: Conference Room

Date: 30-05-2022

Time: 02:00 P.M.

The 11th meeting of IQAC on the circulated agenda items was convened on 30-05-2022 in the presence of the following officials of the IQAC: -

- Prof. Shakti Kumar- Chairperson
- Dr. Manoj Arora - Admin Officer
- Mr. Ritesh Aggarwal- Admin Officer
- Mr. Deepak Gumber- Admin Officer
- Dr. D.P. Bhagwat- Faculty Member
- Dr. Vinod Kumari - Faculty Member
- Dr. Shakti Arora- Faculty Member
- Prof. Bhawna Singla- Faculty Member
- Dr. Sandeep Kumar- Faculty Member
- Dr. Vishal Dabra- Faculty Member
- Mr. Arun Kumar- Faculty Member
- Shri. Rakesh Tayal- Vice Chairman, VPET
- Mr. Harpreet Singh- Student
- Ms.Valya Malik- Alumni
- Mr. Maninder Singh Bawa- India Accelerator
- Dr. D.P.S. Chauhan- Coordinator

The following IQAC members were not present at the meeting:

- Mr. Rajan Saluja- Faculty Member
- Mr. Sandeep Gaur-Baroque Consulting Ltd.

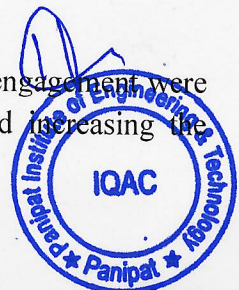
Points discussed in the meeting were as follows:

Agenda 1: Since no comments were received from any member, the minutes of the meeting of the IQAC held on 18-02-2022 were placed and approved.

Agenda 2: The committee reviewed and approved the action taken report for the recommendations of the IQAC meeting held on 18-02-2022.

Agenda 3: To review the activities of IDEA Lab

The IDEA Lab's recent projects, outcomes, and impact on student engagement were discussed. There was a focus on expanding the lab's outreach and increasing the involvement of more departments in its initiatives.



Agenda 4: To review the preparation for the upcoming NBA visit for the MBA and B.Tech. (IT).

The members discussed various strategies and the necessary documentation required for the visit. Key tasks were assigned, with specific responsibilities and deadlines outlined. NBA coordinators (IT & MBA) were tasked with overseeing the preparation and ensuring all required materials must be ready by the visit date.

Agenda 5: To discuss the preparation for the upcoming Conference "Futuristic Computation Techniques: Approaches, Implementations and Applications" on 18-11-2022 & 19-11-2022.

The concerned person presented the detailed plan including the schedule, theme, details of keynote speakers and other arrangements required for the conference.

Agenda 6: To plan the Orientation programs for the new students:

The coordinator IQAC communicated to the HoDs that the orientation programs for new students must be conducted to apprise students about the departments, teachers, institute, common facilities and overall future and values of the Institute, as per the guidelines given by the relevant authorities.

Agenda 7: To review the Intellectual Property (IP) Awareness session organized by the Entrepreneur Development Cell (EDC), PIET:

To review the successful organization of a session on Intellectual Property (IP) Awareness session by the Entrepreneurship Development Cell (EDC), PIET in association with National Intellectual Property Awareness Mission (NIPAM) on 12.02.2022. The coordinator IQAC asked the EDC, PIET to organize more sessions like this to motivate the faculty members for the same.

Agenda 8: To note the expert sessions taken by faculty members from PIET at COER University, Roorkee.

The committee congratulated Prof. (Dr.) Anju Gandhi, Professor, CSE, PIET and Dr. Shiraz Khurana, Assistant Professor, CSE, PIET for taking expert session at COER University, Roorkee in the national seminar.

The meeting ended with a vote of thanks to the Chair.

CC:

Director/Members/IQAC/ Deans/Registrar/HODs



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Action Taken Report

IQAC meeting held on 30-04-2022

Only those agenda items were taken up, where action was required.

Agenda 3: To review the activities of IDEA Lab

The IDEA Lab arranged sessions for the skilling of the students and the faculty members of various departments at PIET. The IDEA Lab in association with the Central Board of Secondary Education (CBSE) started an outreach programme to create awareness amongst students and teachers about Emerging Technologies.

Agenda 5: To discuss the preparation for the upcoming Conference "Futuristic Computation Techniques: Approaches, Implementations and Applications" on 18-11-2022 & 19-11-2022.

The convenor of the conference formed a task force to oversee the overall preparation of the conference.

Agenda 6: To plan the Orientation programs for the new students:

The Orientation programs were organized as planned.

Agenda 7: To review the Intellectual Property (IP) Awareness session organized by the Entrepreneur Development Cell (EDC), PIET:

Session related to Intellectual Property(IP) are organized time to time.

CC:

Director/Members/IQAC/Deans/Registrar/HODs

