

Panipat Institute of Engineering and Technology

Approved by A.I.C.T.E. & affiliated to Kurukshetra University, Kurukshetra.
70th Milestone, G. T. Road, Samalkha, Panipat, 132103, Haryana

Ref. No: PIET/IQAC/Meeting & Circular /15

Date:1.05.2023

CIRCULAR

It is hereby notified that a meeting of the IQAC will be held on 15-05-2023 at 12:00 P.M. in the Conference Room (First Floor), Admin Block. The agenda of the meeting is enclosed for the fourth quarterly meeting during the academic session 2022-23.

All members are requested to attend the meeting.



Director

CC:

Members IQAC/Deans/Registrar/HODs

Agenda of the 15th IQAC meeting:

1. To confirm the minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on 06-02-2023.
2. To review the Action Taken report for the recommendations IQAC meeting held on 06-02-2023.
3. To review the preparation for the upcoming NBA visit for the MBA and B.Tech. (IT).
4. Review of the functional status of MoUs.
5. To plan the Orientation programs for the new students.
6. To review the successful organization of the Regional Round of AIMA's 26th Student Management Games and to note that students from the Department of Management Studies (DMS), PIET, emerged as the National Champions in the Regional Round Finale.
7. Any other matter with the permission of the Chair.

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Ref. No: PIET/IQAC/Meeting & Circular /15(a)

Date:18.05.2023

Minutes of the Meeting

Venue: Conference Room

Date: 15-05-2023

Time: 12:00 P.M.

The following IQAC members were present at the meeting:

1. Prof. Shakti Kumar- Chairperson
2. Dr. Manoj Arora-Admin Officer
3. Dr. S.C. Gupta-Admin Officer
4. Dr. Sourabh Garg-Faculty Member
5. Dr. Sandeep Kumar-Faculty Member
6. Ms. Neha Bhatia-Faculty Member
7. Shri. Rakesh Tayal- Vice Chairman, VPET
8. Mr. Maninder Singh Bawa- India Accelerator
9. Mr. Sandeep Gaur-Baroque Consulting Ltd.
10. Ms. Tiya- Student
11. Ms. Henna- Alumni
12. Dr. Shakti Arora- Coordinator

The following IQAC members were not present at the meeting:

1. Dr. Dinesh Chand Verma-Faculty Member
2. Dr. Vinay Khatri-Faculty Member

Agenda 1: Since no comments were received from any member, the minutes of the meeting of the IQAC held on 06-02-2023 were placed and approved.

Agenda 2: The committee reviewed and approved the action taken report for the recommendations of the IQAC meeting held on 06-02-2023.

Agenda 3: To review the preparation for the upcoming NBA visit for the MBA and B.Tech. (IT).

The members discussed various strategies and the necessary documentation required for the visit. Key tasks were assigned, with specific responsibilities and deadlines outlined. NBA coordinators (IT & MBA) were tasked with overseeing the preparation and ensuring all required materials must be ready by the visit date.

Agenda 4: Review of the functional status of MoUs.



The current status of the MOUs was reviewed, and discussions were held on the steps needed to finalize any pending agreements. HOD (IT) informed that the MOU is signed with K.R. Mangalam University, Gurugram on 08-05-2023.

Agenda 5: To plan the Orientation programs for the new students:

The coordinator IQAC communicated to the HoDs that the orientation programs for new students must be conducted to apprise students about the departments, teachers, institute, common facilities and overall future and values of the Institute, as per the guidelines given by the relevant authorities.

Agenda 6: To review the successful organization of the Regional Round of AIMA's 26th Student Management Games and to note that students from the Department of Management Studies (DMS), PIET, emerged as the National Champions in the Regional Round Finale.

The committee congratulated the winners and appreciated the efforts of the department for organizing such kind of events.

The meeting ended with a vote of thanks to the Chair.

CC:

Director/Members/IQAC /Deans/Registrar/HODs



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Action Taken Report

IQAC meeting held on 15.05.2023

Only those agenda items were taken up, where action was required.

Agenda 3: To review the preparation for the upcoming NBA visit for the MBA and B.Tech. (IT).

NBA coordinators (CSE & ECE) were assigned to oversee the preparation for the NBA visit, ensuring that all necessary documentation and tasks are completed before the visit.

Agenda 4: Review of the functional status of MoUs.

The team was instructed to follow up on pending MOUs and to ensure that these agreements are finalized at the earliest.

Agenda 5: To plan the Orientation programs for the new students:

The Orientation programs were organized as planned.

CC:

Director/Members/IQAC /Deans/Registrar/HODs

