Panipat Institute of Engineering and Technology

Approved by A.I.C.T.E. & affiliated to Kurukshetra University, Kurukshetra.
70th Milestone, G. T. Road, Samalkha, Panipat, 132103, Haryana

Ref. No: PIET/IQAC/Meeting & Circular /19   Date:1.05.2024

CIRCULAR

It is hereby notified that a meeting of the IQAC will be held on 06-05-2024 at 12:00 P.M. in the Conference Room (First Floor), Admin Block. The agenda of the meeting is enclosed for the fourth quarterly meeting during academic session 2023-24.

Requested to all for attending the same.

Director

CC:
Members IQAC/Deans/Registrar/HODs

Agenda of 19th IQAC meeting:

1. To confirm the minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on 15-02-2024.
2. To review the Action Taken report for the recommendations IQAC meeting held on 15-02-2024.
3. To review the progress of NAAC-SSR.
4. To review the progress of the NBA accreditation application for the Master of Computer Applications program.
5. To review the Autonomous application status of the institution.
6. To discuss the conduct of Academic and Administrative Audit.
7. To plan the Orientation programs for the new students.
8. To discuss the need for student counselors on the campus.
9. To discuss the status of the implementation of Okie Dokie-ERP software.
10. Review of the functional status of MoUs.
11. To review the preparation of the upcoming IEEE-sponsored International Conference on Computational Intelligence and Computer Applications to be held 23rd – 24th May 2024.
12. To review the successful organization of the Regional Round of AIMA's 27th Student

Management Games and to note that students from the Department of Management Studies (DMS), PIET, emerged as the National Champions in the Regional Round Finale.

13. To review the organization of a one-day workshop on IPR Awareness/Training Program on World IP Day.

14. To note the organization of a one-day workshop on the IPR Awareness/Training Program on World IP Day in collaboration with the National Intellectual Property Awareness Mission (NIPAM).

15. To note the 13th National IPA Student Congress on the theme Empowering Future Pharmapreneurs for Navigating Healthcare Technology.

16. Any other matter with the permission of the Chair.

Panipat Institute of Engineering and Technology

Ref. No: PIET/IQAC/Meeting & Circular /19 (a)   Date: 09.05.2024

Minutes of the Meeting

Venue: Conference Room, Ground Floor, Admin. Block
Date: 06-05-2024
Time: 12:00 P.M.

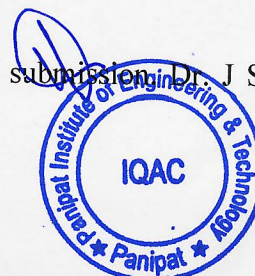**The following IQAC members were present at the meeting:**

- Prof.(Dr.) Jasbir Singh Saini- Chairperson
- Dr. Neeraj Gupta- Faculty Member
- Dr. B.K.Verma- Faculty Member
- Dr. Akhilesh Mishra- Faculty Member
- Dr. Shakti Arora- Faculty Member
- Dr. Ruchi Panwar- Faculty Member
- Dr. Manish- Faculty Member
- Dr. Upasana Lakhina- Faculty Member
- Shri. RakeshTayal- Vice Chairman-VPET
- Dr. D.P.S. Chauhan- Dean Academic
- Mr. Ritesh Singla-Training and Placement Officer
- Mr. Amit Gupta- President, Rotary Panipat Central Haryana
- Mr. Tushar Singla- Student
- Mr. Harshit Kakkar, Industrialist- Alumni
- Mr. Sagar Batra- CEO, Curtina Technologies Pvt. Ltd., Panipat
- Mr. Amit Maji- Senior General Manager, Sun Pharma
- Dr. Aprajita Prasad- Director, Price Waterhouse, Coopers, Bangalore (online mode)
- Prof. Deepak Prabhakar Bhagwat- Coordinator

Agenda 1: Since no comments were received from any member, the minutes of the meeting of the IQAC held on 15th February 2024 were placed and approved.

Agenda 2: The committee reviewed and approved the action taken report for the recommendations of the IQAC meeting held on 15-02-2024.

Agenda 3: To review the progress of NAAC-SSR.

The committee reviewed the progress of the NAAC-SSR submission. Dr. J S Saini

directed the IQAC coordinator to complete the data compilation and verification by 15th June 2024 and submit the Institutional Information for Quality Assessment (IIQA) by 30/06/2024.

Agenda 4: To review the progress of the NBA accreditation application for the Master of Computer Applications program.

The committee reviewed the work related to NBA accreditation of the MCA program and found it satisfactory. IQAC was informed that the MCA department will be submitting the Pre-qualifier by August 2024.

Agenda 5: To review the Institute's Autonomous application status:

Dr. Bhagwat discussed the Autonomous application status, and it was found that the application is under active review with the University Grant Commission, New Delhi.

Agenda 6: To discuss the conduct of Academic and Administrative Audit:

IQAC coordinator informed the HoDs about the plan of the Academic and Administrative Audit for the academic session 2023-24.

Agenda 7: To plan the Orientation programs for the new students:

Mr. Rakesh Tayal communicated to the HoDs that the orientation programs for new students must be conducted to apprise students about the departments, teachers, institute, common facilities and overall future and values of the Institute, as per the guidelines given by the relevant authorities.

Agenda 8: To discuss the need for student counsellors on the campus:

Dr. Mishra emphasized the urgent need to expand student counseling services due to increasing mental health challenges stemming from academic pressure, personal issues, and the transition to college life. The current system, though functional, was deemed inadequate, prompting suggestions to hire more counselors, enhance awareness, and introduce digital mental health solutions.

Agenda 9: To discuss the status of the implementation of Okie Dokie-ERP software:
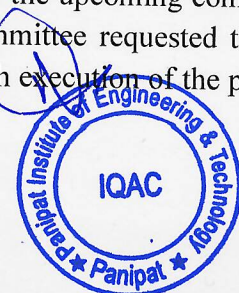
The committee reviewed the progress of the implementation of ERP software submitted by the IT services and found it satisfactory.

Agenda 10: Review of the functional status of MoUs

IQAC coordinator presented the activities that were conducted under various MoUs. He also presented the report on the functionality of various old and new MoUs.

Agenda 11: To review the preparation of the upcoming IEEE-sponsored International Conference on Computational Intelligence and Computer Applications to be held 23rd – 24th May 2024.

The committee reviewed the progress of the preparations for the upcoming conference and expressed satisfaction with the current status. The committee requested that the organizing committee members focus on ensuring the smooth execution of the planned event.

Agenda 12: To review the successful organization of the Regional Round of AIMA's 26th Student Management Games and to note that students from the Department of Management Studies (DMS), PIET, emerged as the National Champions in the Regional Round Finale.

The committee congratulated the winners and appreciated the efforts of the department for organizing such kind of events.

Agenda 13: To note the organization of a one-day workshop on the IPR Awareness/Training Program on World IP Day in collaboration with the National Intellectual Property Awareness Mission (NIPAM).

The committee congratulated the organizing team.

Agenda 14: To note the organization of the International Seminar on Innovative Textile and Fashion by the Department of Textile Engineering in collaboration with RMIT University and The Woolmark Company, Australia.

The committee congratulated the organizing team.

Agenda 15: To note the 13th National IPA Student Congress on the theme Empowering Future Pharmapreneurs for Navigating Healthcare Technology.

The committee congratulated the organizing team.

The meeting ended with a vote of thanks to the Chair.

CC:
Director/Members IQAC/Deans/Registrar/HODs

Panipat Institute of Engineering and Technology

Approved by A.I.C.T.E. & affiliated to Kurukshetra University, Kurukshetra.
70th Milestone, G. T. Road, Samalkha, Panipat, 132103, Haryana

Action Taken Report

IQAC meeting held on 06.05.2024

Only those agenda items were taken up, where action was required.

Agenda 3: To review the progress of NAAC-SSR

The data for all seven criteria has been collected and verified by the IQAC. This IIQA has been submitted on 26.06.2024.

Agenda 4: To review the progress of the NBA accreditation application of the Master of Computer Applications program.

The Pre-qualifier has been submitted to the NBA portal on 01/08/2024.

Agenda 6: To discuss the conduct of Academic and Administrative Audit:

The Academic and Administrative Audit was conducted by the following external experts on the 25th & 26th July 2024:

Sr. No.	Name
1.	Prof. (Dr.) Puneet Garg, Dean Academics & Research St. Andrew Institute of Engineering & Management Kurrampur, Farruk Nagar, Haily Mandi Road, Gurugram, Haryana
2.	Dr. Upender Pratap Singh, Associate Professor Department of Finance & Commerce SRM University, Sonepat, Haryana

Agenda 7: To plan the Orientation programs for the new students:

The Orientation programs were organized as per the guidelines.

Agenda 8: To discuss the need for student counsellors on the campus:

Dr. Niti Dhingra was appointed as student counsellor, to strengthen the team.

Agenda 11: To review the preparation of the upcoming IEEE-sponsored International Conference on Computational Intelligence and Computer Applications.

The conference was planned and executed well.

Coordinator-IQAC

CC:

Director/Members IQAC/Deans/Registrar/HODs