

Panipat Institute of Engineering and Technology

Approved by A.I.C.T.E. & affiliated to Kurukshetra University, Kurukshetra.
70th Milestone, G. T. Road, Samalkha, Panipat, 132103, Haryana

Ref. No: PIET/IQAC/Meeting & Circular /17

Date: 30.10.2023

CIRCULAR

A meeting of IQAC is scheduled at 3:00 P.M. on Saturday i.e. 07-11-2023 in the Conference Room, Admin Block. The agenda of the meeting is enclosed for the second quarterly meeting during academic session 2023-24.

All concerned are requested to make it convenient to attend.


Director

CC:

Members IQAC/Deans/Registrar/HODs

Agenda of 17th IQAC meeting:

1. To confirm the minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on 12.08.2023.
2. To review the Action Taken report for the recommendations IQAC meeting held on 12.08.2023.
3. To discuss the planning of the Academic Calendar for Jan-June 2024.
4. To review the progress of the NBA application for the Master of Computer Applications program.
5. To review the progress of NAAC-SSR.
6. To discuss the results of various departments announced by the University(s).
7. To review the Autonomous application status.
8. To review the status of the National Programme on Technology Enhanced Learning (NPTEL) courses enrolled by the students.
9. To review the Academic and Administrative Audit for the session 2022-23 by the external experts.
10. To review the recently organized Smart India Internal Hackathon-2023 on 22-09-2023.
11. Any other matter with the permission of the Chair.

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Minutes of the Meeting

Ref. No: PIET/IQAC/Meeting & Circular /17(a)

Date: 09.11.2023

Venue: Conference Room

Date: 07-11-2023

Time: 3:00 P.M.

The following IQAC members were present at the meeting:

1. Prof. J.S. Saini- Chairperson
2. Dr. Manoj Arora- Registrar
3. Dr. S.C. Gupta- HoD, CSE
4. Dr. Vinay Khatri- HoD, ASH
5. Dr. Dinesh Chand Verma- HoD DCA
6. Ms. Neha Bhatia-Faculty Member
7. Shri. Rakesh Tayal- Vice Chairman-VPET
8. Mr. Maninder Singh Bawa- India Accelerator
9. Mr. Sandeep Gaur-Baroque Consulting Ltd.
10. Ms. Tiya- Student
11. Ms. Henna- Alumni
12. Dr. Shakti Arora- Coordinator

The following IQAC members were present at the meeting:

1. Dr. Sourabh Garg-Faculty Member
2. Dr. Sandeep Kumar-Faculty Member

Agenda 1: Since no comments were received from any member, the minutes of the meeting of the IQAC held on 12.08.2023 were placed and approved.

Agenda 2: The committee reviewed and approved the action taken report for the recommendations of the IQAC meeting held on 12.08.2023.

Agenda 3: To discuss the planning of the Academic Calendar for Jan-June 2024.

A detailed draft of the academic calendar for the upcoming session (January to June 2024) was presented. Members discussed the tentative schedules, especially focusing on the balance between academic workload and vacation breaks. Feedback was provided, particularly concerning adjustments to examination dates and the scheduling of student extracurricular activities. It was agreed that the draft would be revised accordingly, and the final version of the academic calendar would be presented at the next meeting for approval.



Agenda 4: To review the progress of NBA application of the Master of Computer Applications program.

The committee reviewed the work related to NBA accreditation of the MCA program and found it satisfactory.

Agenda 5: To review the progress of NAAC-SSR.

The committee reviewed the progress of the NAAC-SSR submission. The IQAC asked to submit criteria criteria-wise progress report.

Agenda 6: To discuss the results of various departments announced by the University(s).

A detailed analysis of the recent academic results was presented, highlighting areas of concern and subjects where performance could be improved. A plan to implement additional academic support and remedial classes was approved.

Agenda 7: To review the Autonomous application status.

IQAC coordinator discussed the Autonomous application status, and it was found that the application is under active review with the University Grant Commission, New Delhi.

Agenda 8: To review the status of the National Programme on Technology Enhanced Learning (NPTEL) courses enrolled by the students.

A total number of 104 students enrolled for different courses on NPTEL out of which 94 students successfully qualified during the January to April 2023 time period.

Agenda 9: To review the Academic and Administrative Audit for the session 2021-22 by external experts.

A detailed discussion was held on the outcomes of the Academic and Administrative Audit conducted by external experts. The coordination IQAC asked the department to take action on the recommendations of the external experts.

Agenda 10: To review the recently organized Smart India Internal Hackathon-2023 on 22-09-2023.

The committee reviewed the recently organized Smart India Internal Hackathon-2023 on 22-09-2023 and found it satisfactory. The committee congratulated the organizing team as well.

The meeting ended with a vote of thanks to the Chair.



CC:

Director/Members IQAC/Deans/Registrar/HODs

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Action Taken Report

IQAC meeting held on 07.11.2023

Only those agenda items were taken up, where action was required.

Agenda 3: To discuss the planning of the Academic Calendar for Jan-June 2024.

The draft academic calendar will be revised and finalized for the next meeting, as advised.

Agenda 5: To review the progress of NAAC-SSR.

The Criteria in-charges were instructed to prepare criterion-wise progress reports.

Agenda 6: To discuss the results of various departments announced by the University(s)

The department organized remedial classes and extended academic support like additional study material, personalized mentoring, etc.

CC:

Management/Director/Members IQAC/Deans/Registrar/HODs

