

PIET Grievance Redressal Committee

Minutes of Meeting (MOM)

Date: April 09, 2024

Time: 2:30 PM

Venue: Conference Hall, Admin Block, 1st Floor

Agenda: Discuss the functioning and performance of the Grievance Redressal Committee (GRC) at PIET.

Proceedings:

1. Welcome Address:

Dr. (Prof. J.S. Saini), Chairperson GRC PIET, called the meeting to order at 2:30 PM and welcomed all the attendees. He briefly outlined the agenda of the meeting which was to review and discuss the functioning and performance of the Grievance Redressal Committee (GRC).

2. Performance Review of GRC:

Dr. Anita Malik, Member GRC PIET presented a detailed report on the performance of the GRC. She highlighted the following key points:

- Number of grievances received: 02
- Number of grievances resolved: 02
- Number of grievances pending: 00
- Average resolution time: 15 days.

3. Future Action Plan:

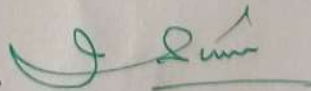
The committee agreed on the following action points to improve the GRC's functioning:

- Conduct quarterly reviews of the GRC's performance.
- Increase the frequency of awareness programs about the GRC

4. Adjournment:

The meeting was adjourned at 4:00 PM.

Dr. (Prof. J.S. Saini), Chairperson GRC PIET



Dr. Anita Malik, Member GRC PIET

