

PANIPAT INSTITUTE OF ENGINEERING & TECHNOLOGY

70, Milestone, G.T.Road, Pattikalyana, Samalkha, Panipat (Haryana)-
132103 Phone -0180-2569700,2569599, 2569699,2569799

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Minutes of the Meeting


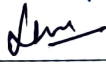
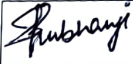
Date: 24/09/2020

Time: 2:30 PM

Location: Director's Office.

Subject: Request for Waiver of Library Fine Due to Medical Condition

List of Members Present:

Name	Designation	Contact No	Signature
Prof. (Dr.) Shakti Kumar	Director	9728400808	
Dr. Vinay Khatri	HoD, ASH	9416232127	
Dr. Dinesh Verma	HoD, DCA	9728584002	
Dr. Himanshu Jain	Professor, DMS	9896024340	
Ms. Shubhangi Sharma	Student, B.Tech CSE (3rd Semester)		

Discussion:

The meeting was convened to address a complaint received from **Parnav Mahajan**, a student residing in the PIET hostel, regarding a delay in returning a library book due to a medical condition. Parnav was advised bed rest by his doctor, which prevented him from returning the book on time. As per library policy, fines are imposed for overdue books.

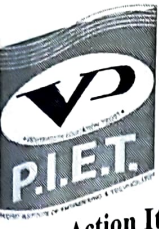
The following points were discussed:

1. Medical Condition:

The committee reviewed the medical documents provided by Parnav, confirming the validity of his medical condition and the doctor's recommendation for bed rest.

2. Library Fine Policy:

While the library's fine policy is designed to encourage timely returns, the committee recognized the need for flexibility in cases where genuine medical conditions are involved.



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Action Items and Decisions:

1. Fine Reduction:

Based on the evidence provided, the committee agreed to reduce the library fine imposed on Parnav Mahajan. However, the student will still be required to pay a nominal fee as per policy guidelines to maintain fairness and consistency in library operations.

2. Appeal Process Review:

The committee suggested reviewing the library's fine waiver policy to ensure that students with medical conditions can apply for extensions or waivers more efficiently in the future.

The meeting concluded at 3:30 PM, with a decision to inform Parnav Mahajan of the fine reduction and the process for finalizing the waiver.

Prof. (Dr.) Shakti Kumar
Chairperson, Grievance Redressal Committee
Panipat Institute of Engineering & Technology

PANIPAT INSTITUTE OF ENGINEERING & TECHNOLOGY
DIRECTOR