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
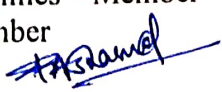
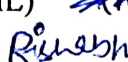
Minutes of the Meeting of the Internal Complaints Committee (ICC)

Date: August 4, 2023

Time: 11:00 AM – 12:00 noon

Venue: Admin Block 1st floor

Attendees:

1. Dr. Anita Malik, Professor, Department of Applied Sciences and Humanities, – Presiding Officer 
2. Dr. Rachna Khurana, Associate Professor, Department of Applied Sciences and Humanities – Member 
3. Ms. Palika, Assistant Professor, Department of Pharmacy – Member
4. Mr. Suresh Tyagi, Superintendent, Academics – Member
5. Ms. Kajal, Office Assistant, ECE – Member
6. Mr. Achintya, B. Tech - CSE (AIML) 
7. Mr. Rishabh Mittal, B. Pharmacy 

Agenda:

1. Discussion about smooth functioning of Internal Complaint Committee.
2. To spread awareness among students.

Proceedings:

The meeting commenced with Dr. Anita Malik welcoming everyone and outlining the importance of the agenda items.

Item 1: Spreading Awareness among Students about ICC

Discussed various methods to raise awareness, including:

- Incorporating ICC information into student orientation programs.
- Utilizing digital platforms such as the university website and social media.
- Assigned responsibilities to Dr. Rachna Khurana and Ms. Palika to organize training sessions and streamline communication channels like motivational movie is planned to aware girl students about 'How to Say No'.

Item 2: Smooth Functioning of ICC

Reviewed current procedures and identified areas for improvement:

- Emphasized the need for regular training sessions for ICC members.

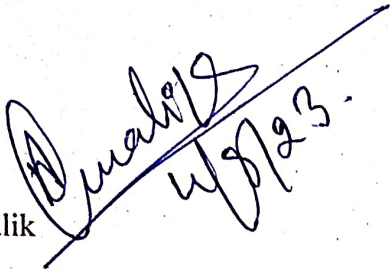
- Discussed establishing clear communication channels for complainants and respondents.
- Agreed to develop a feedback mechanism to assess the effectiveness of ICC processes.

Dr. Anita Malik

Presiding Officer

Internal Complaint Committee

Dated August 4, 2023

 4/8/23