



PANIPAT INSTITUTE OF ENGINEERING & TECHNOLOGY

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Minutes of Meeting

Date: 19/03/2021

A meeting concerning a matter raised by Hostellers to convened in the director's office on March 19, 2021, at 2:30 PM.

Subject: Repair Required for Malfunctioning Air Conditioning Units in Hostel

Name	Designation	Appointed as:	Contact No	Signature
Prof. (Dr.) Shakti Kumar	Director	Chairperson	9728400808	
Dr. Anita Malik	Professor, ASH	Member	9255560000	
Dr. Ankur Sabharwal	Associate Prof., DMS	Member	9728584002	
Dr. Dinesh Verma	HoD, DCA	Member	9896024340	
Mr. Muntazir Mehdi	Student, B.Tech I.T (3rd Semester)	Student Member	9910702357	

All of the members were present at the meeting; where the following topics were covered: The meeting will address the pressing issue of malfunctioning air conditioning units in the hostel, which has been a source of considerable discomfort for the students. We will review the specific problems reported, including inconsistent cooling, frequent breakdowns, and complete non-functionality of the AC units. The discussion will focus on evaluating the extent of the malfunction, understanding its impact on student comfort and academic performance, and exploring potential solutions. Key agenda items will include arranging for an inspection and necessary repairs, assessing the costs involved, and developing a plan to ensure timely resolution. The meeting will aim to establish a clear action plan and assign responsibilities to address the issue promptly and effectively, improving living conditions for all affected residents.

DIRECTOR

PANIPAT INSTITUTE OF ENGINEERING TECHNOLOGY

PATTI KALYANA (SAMALKHA)